



## St John the Evangelist Church

Church Road, Redhill, Surrey RH1 6QA

Dear Friend,

Thank you for your interest in joining the Electoral Roll of our church. In the Church of England the Electoral Roll (as distinct from the civic Register of Electors) is key to the democratic aspect of how we govern ourselves.

There's an old joke that church is like a helicopter - because of the danger of being drawn into the rotas! Well, being on the Electoral Roll does not mean you are signing up to any new commitments and you may in any case already be committed to supporting our church as a volunteer, for which I thank you.

Being on the Electoral Roll means that you can attend and vote at the Annual Parochial Church Meeting (APCM) at which the Annual Reports are presented, questions raised from the floor, our vision for the church reviewed and our performance assessed. It entitles you to stand for election to the Parochial Church Council which, together with the Vicar and Churchwardens, forms our church's leadership. It also entitles you to stand for Deanery Synod, the local tier of church government.

I hope you will find the Electoral Roll application form overleaf easy to complete with the notes provided. On the back page you will also find a Standing Order form should you wish to support our church with a regular financial donation as well as with your time and talents. If you are a UK tax payer, please do also complete the Gift Aid section of the form as this increases the value of your donation by 25% at absolutely no additional cost to you. Please do prayerfully consider supporting our church financially by Standing Order (if you do not do so already) as it really is essential to our church's current viability and future sustainability.

With thanks and every blessing,

Revd John Kronenberg  
Vicar, St John the Evangelist, Redhill

# Application for Enrolment on the Church Electoral Roll

*Please fill out this form to join the electoral roll, using the notes overleaf.  
This will allow you to vote in the Annual Parochial Church Meeting (APCM) in April*

Parish: .....

Full name: .....

Full address: .....

..... Post code: .....

## I declare that

1 I am baptised, am a lay person and am aged 16 or over  
(or become 16\* on .....) )

## Tick one only of boxes 2A, 2B or 2C

2A  I am a member of the Church of England (or of a Church in communion with the Church of England) and am resident in the parish.

2B  I am a member of the Church of England (or of a Church in communion with the Church of England) and, not being resident in the parish, I have habitually attended public worship in the parish during the period of six months prior to enrolment.

2C  I am a member in good standing of a Church (not in communion with the Church of England) which subscribes to the doctrine of the Holy Trinity and also declare myself to be a member of the Church of England and I have habitually attended public worship in the parish during the period of six months prior to enrolment.

**I declare that the above answers are true and I apply for inclusion on the Church Electoral Roll of the parish.**

Signed: \_\_\_\_\_

Date: \_\_\_\_\_

\* Those who become 16 during the next twelve months may complete the form and become eligible to be entered on the roll on their sixteenth birthday.

### Notes for completing the Electoral Roll form (see overleaf)

1. The only Churches at present in communion with the Church of England are other Anglican Churches and certain foreign Churches.
2. Membership of the Electoral Roll is also open to members in good standing of a Church not in communion with the Church of England which subscribes to the doctrine of the Holy Trinity where those members are also prepared to declare themselves to be members of the Church of England.
3. Every six years a new roll is prepared and those on the previous roll are informed so that they can re-apply. If you are not resident in the parish but were on the roll as an habitual worshipper and have been prevented by sickness or absence or other essential reason from worshipping for the past six months, you may write “would” before “have habitually attended” on the form and add “but was prevented from doing so because...” and then state the reason.
4. If you have any problems over this form, please approach the clergy or lay people responsible for the parish, who will be pleased to help you.
5. In this form “parish” means ecclesiastical parish.

## Parish communications Optional

As a member on the electoral roll or as an individual or family who are church members we would like to collect your contact information for pastoral or discipleship purposes; and to promote the activities and interests of the Church and charity, which constitutes processing under lawful basis of legitimate interests.

Name: \_\_\_\_\_

Email Address: \_\_\_\_\_

Phone Number: \_\_\_\_\_

Mobile Number (for text message): \_\_\_\_\_

Please let us know your contact preferences by checking the relevant box:  
email  / phone  / text message  / post  / social media

In addition we would like your consent to contact you to provide information about church news, activities, events and fundraising requests:

I would like to receive information about church activities, events, news and fundraising requests.

For more information on how we process your data please see our privacy notice which is available on our website & church noticeboard.

# St John the Evangelist, Redhill

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## Gift Aid declaration – for past, present & future donations

Please tick all boxes you wish to apply.

Please treat as Gift Aid donations all qualifying gifts of money made

In the future  in the past 4 years  today

I am a UK taxpayer and understand that if I pay less Income Tax and/or Capital Gains Tax than the amount of Gift Aid claimed on all my donations in that tax year it is my responsibility to pay any difference. I understand that other taxes such as VAT and Council Tax do not qualify. I understand that St Johns the Evangelist PCC will reclaim 25p of tax on every £1 that I have given.

### Donor's details

Title \_\_\_\_\_ First name or initial(s) \_\_\_\_\_

Surname \_\_\_\_\_

Full home address \_\_\_\_\_

\_\_\_\_\_ Postcode \_\_\_\_\_

Date \_\_\_\_\_ Signature \_\_\_\_\_

- Please notify St John the Evangelist PCC if you:**
- Want to cancel this declaration
  - Change your name or home address
  - No longer pay sufficient tax on your income and/or capital gains.

If you pay Income Tax at the higher or additional rate and want to receive the additional tax relief due to you, you must include all your Gift Aid donations on your Self Assessment tax return or ask HM Revenue and Customs to adjust your tax code.

## Standing Order Instruction

### 1. Your account details

Bank name	
Bank address & Post code	
Bank sort code	
Account name	
Account number	

### 2. Your details

Name	
Address & Post code	

### 3. Standing order details : Tick as appropriate

Please set up a Standing Order  Please amend my existing Standing Order   
in favour of St John the Evangelist, Redhill in favour of St John the Evangelist, Redhill

Account : Redhill St John's PCC Stewardship Account Account number : 0008 4681  
Bank : CAF Bank Ltd, Kings Hill, West Malling, Kent ME19 4TA Sort code : 40-52-40

Amount : (Figures) £ \_\_\_\_\_ (Words) \_\_\_\_\_

Frequency: Weekly  Monthly  Yearly

Commencing on the ..... day of ..... 201\_\_\_\_\_ until further notice.

Signature : \_\_\_\_\_ Date : \_\_\_\_\_

